

CITY OF BURIEEN, WASHINGTON
Parks and Recreation Advisory Board
July 20, 2016

BOARD MEMBERS PRESENT:

Ed Dacy	Jackie Smith	Angela Spears
Eric Mathison	Rob Johnson	Angela Gallardo

BOARD MEMBERS ABSENT:

Aaron Hayden

STAFF PRESENT:

Kamuron Gurol, City Manager
Steve Roemer, PaRCS Director
Laura Crandell, Management Analyst

GUESTS PRESENT:

None

AGENDA CONFIRMATION: Agenda approved 5/0

PUBLIC COMMENT: None

APPROVAL OF MINUTES: The June 15, 2016 Minutes were approved 5/0

BUSINESS:

Review of Final Strategic Plan

Kamuron provided an overview of the Strategic Plan process and discussed the goals, initiatives and strategies of the City Council approved final plan.

**Discussion of Operating Budget and Items Related to Youth Programming and Position
Reclassifications**

Steve described for the Board proposals to be presented at the July 25 and August 1, 2016 City Council meetings. The Youth Programming involved funding to provide for an After School program to serve teens and located at Highline High School during the school year. The staff reclassifications involve seeking Council approval to reclassify the Parks Development and Operations Manager to a Parks Project Manager position, which would have a reduced scope of work and reduced salary. The second reclassification involves upgrading a current Recreation Leader III position to a Teen Programmer position, which would accurately describe the position's duties and increase the salary of an incumbent staff member who has been working above and beyond the existing job description.

Review and approval of 2015 Board Report

Staff and the Board reviewed the second draft of the 2015 Board report and the Board approved as Final. The report will be included in the August 1, 2016 City Manager Report to City Council.

Park Project Updates

Updates were provided by Steve on the following projects:

- Town Square Fountain
- Moshier stormwater and field renovation project

FOR THE GOOD OF THE ORDER:

- The Board and staff discussed an upcoming joint City Council and Parks Board meeting. This will be placed on the August 17, 2016 Board Agenda.
- Eric spoke to a recent senior bus trip to Diablo Lake managed by SCL, and highlighted a mix up in the correct tour dates. The trip went on as planned, though with a slightly later start time.
- Rob spoke of an upcoming Wags to Riches dog event on July 22 and 23 in Old Town Burien.

NEW FUTURE AGENDA ITEMS AND/OR QUESTIONS:

- Joint City Council and Parks Board Meeting
- Budget Updates
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The next meeting is August 17, 2016.

Meeting adjourned at 8:05pm.

Notes prepared and submitted by Steve Roemer